



SUMAN EDUCATION SOCIETY'S  
**LN COLLEGE** (Night)  
(Affiliated to the University of Mumbai)

H. D. Gaonkar Vidya Sankul, Suman Education Society Campus, Plot No. 89, Near General Kariappa Bridge,  
Rajendra Nagar, Borivali (East), Mumbai - 400 066, Maharashtra (India)

Date – 20/04/2021

**Invitation for IQAC meeting**

To,  
Hon. Sanjay,  
Chairperson,  
Suman Trust,  
Borivali (East).

**Subject – Invitation for IQAC meeting.**

Sir,

You are invited to attend IQAC meeting. It will be on 1<sup>st</sup> May 2021, at 7.30 p.m. The meeting will be in Principal's room.

The agenda of meeting is attached herewith. If Quorum will not complete by scheduled time, then meeting will suspended. The meeting will be carried out at a same venue, same date after 15 minutes of suspension of said meeting. Such meeting quorum binding will not be applicable.

Please do present and oblige.

Thanking you,

Yours faithfully,

Dr. Satish Naringrekar

Principal

(Chairperson of IQAC)

*Raaga A. A. A.*  
I/C Principal  
LN College  
Plot No. 89, Near General Kariappa Bridge,  
Rajendra Nagar, Borivali (East), Mumbai - 400 066





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### **Agenda of the IQAC proposal meeting**

**Date of IQAC meeting** – 1<sup>st</sup> May, 2021

**Time of IQAC meeting** – 7.30 pm onwards

**Venue of IQAC meeting** – Principal's room

#### **Agenda –**

1. Welcome of IQAC members
2. IQAC formation
3. Discussion on IQAC functioning
4. Discussion on Assessment and Accreditation
5. Discussion on academic planning for 2021-22 academic year
6. Discussion on perspective plan of college for academic year 2021-22
7. IQAC related matters with prior permission of the chairperson of IQAC during the meeting or prior the meeting.

**Signature –**

Dr. Satish Naringrekar

**Designation –** Chairperson of IQAC

Principal of HEI

I/C Principal  
LN College  
Plot No. 89, Near General Kariappa Bridge,  
Rajendra Nagar, Borivali (East), Mumbai - 400 066



### Minutes of IQAC meeting

1. **Date** – 1<sup>st</sup> May, 2021
2. **Place** – Principal's room
3. **Time** – 7.30 pm onwards

1. **Welcome** – Meeting was started in time. All IQAC members were present, therefore, no matter of minimum Quorum. Each dignified member was warm welcomed by secretary of IQAC.

2. **IQAC formation** –

Discussion was made on IQAC formation, its importance and its working pattern of IQAC. The management representing members said that congrats to the Principal and staff on taking initiative for approaching to NAAC with great competition.

3. **Discussion on function of IQAC** –

IQAC its importance, its vital role in assessment and accreditation was discussed. The IQAC means guiding path for assessment and accreditation process was the conclusion of discussion.

4. **Discussion on Assessment and Accreditation** –

The discussion was carried out about the means of AA. The process with '7' criteria of AA given by NAAC means quantitative and qualitative dimension of HEI. The meeting mentors get realized the AA of HEI through 'NAAC' means all dimensional development of educational Institute. It benefits to every stakeholder such as students, parents, alumni and management.

5. **Discussion on Academic planning for 2021-22** -

NAAC Co-ordinator presented the Academics for 2021-22 year as 813 class tests engaged by teachers; 425 Remedial classes were carried out for slow learners while 126 classes were carried out for Advanced learners. The result of T.Y. classes which held by University was 100% for appeared students in semester V. The semester VI examination is presently going on. In FYs and SYs, semester I and semester III, the academic result was 100%. The examination of FYs will be in middle of May of 2022. In all the betterment is going on for academics. The IQAC members appreciated the efforts put in by teachers for teaching and efforts put in by students in Learning. The IQAC members given compliment for academic performance.

6. **Discussion on perspective plan of college for academic year 2021-22**

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The all members of IQAC agreed to prepare and plan to undergo the process of NAAC in near future. Planned to increase one more division for B.Sc. HS of University of Mumbai. Meeting also discussed to start distance education courses of YCMU – Yashwantrao Chavan Mukta University, Prime state University in distance learning.

**7. IQAC related matter with prior permission of chairperson of IQAC during the meeting or prior the meeting -**

There was no relevant matter in this meeting. The meeting concluded with positive notes.

Chairperson

College Development Committee

I/C Principal  
LN College

Plot No. 89, Near General Kariappa Bridge,  
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Date – 01/06/2021

**Invitation for IQAC meeting**

To,  
Hon. Sanjay,  
Chairperson,  
Suman Trust,  
Borivali (East).

**Subject – Invitation for IQAC meeting.**

Sir,

You are invited to attend IQAC meeting. It will be on 25th June 2021, at 7.30 p.m. The meeting will be in Principal's room.

The agenda of meeting is attached herewith. If Quorum will not complete by scheduled time, then meeting will suspended. The meeting will be carried out at a same venue, same date after 15 minutes of suspension of said meeting. Such meeting quorum binding will not be applicable.

Please do present and oblige.

Thanking you,

Yours faithfully,

Dr. Satish Naringrekar

Principal

(Chairperson of IQAC)

*Reeta A. A. A.*  
I/C Principal  
LN College  
Plot No. 89, Near General Kariappa Bridge,  
Rajendra Nagar, Borivali (East), Mumbai - 400 066



**Agenda of the IQAC proposal meeting**

Date – 25<sup>th</sup> June, 2021

Place – Board room, 2<sup>nd</sup> floor of college.

Timing – 11.00 am onwards

Agenda for the meeting

1. Welcome.
2. Discussion on ISO process of HEI
3. Discussion on Assessment and Accreditation of HEI by NAAC
4. Discussion on formation of IQAC
5. Discussion on feedback of Employers, Teachers, Students and Alumni
6. Discussion on to start Job Ready add on courses
7. Discussion on planning of Unique practices of the HEI
8. Discussion on MOU with Institutes, Companies, etc.
9. Discussion on administrative training programme
10. Discussion on welfare of employees
11. Discussion on encouragement of Teachers, Students in workshops, seminars, etc.
12. Discussion on the Pandemic situation due to Covid-19
13. Any relevant matter with prior permission of chairperson.


1. Welcome –

A smile is the universal welcome', so the IQAC member was welcomed with sacred smile. The secretary of the IQAC did welcome.

It is well said that 'well beginning is half done'. Sarswati Vandan is the ultimate for well beginning. The Sarswati Vandan was presented by Aditya Singh (GS of student's council) and Shejal (LR of student's council).

Secretary of IQAC requested Hon. Rajesh Sir to chair the session as Chairperson.

Hon. Rajesh Sir, accepted the request and chaired the session of IQAC meeting.

  
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2. Discussion on ISO process in HEI –

Hon. Satish Naringrekar Sir proposed to start ISO process in HEI. ISO means one of the standard Operating process. Every present member agreed and said that ISO to be undergo. SOP that is standard operating process can be followed through ISO certification within the next three months ISO process to be standardised, it was the conclusive decision.

3. Discussion on Assessment and Accreditation of HEI by NAAC –

Chairperson Hon. Rajesh Sir was very keen on quality of teaching – learning in HEI. He opens the discussion about the process of Assessment and Accreditation of LN College by NAAC. The members discussed about the importance of NAAC, procedure of NAAC and criteria of the NAAC. Hon. Chairman Sir said that there is quest of excellence should be sensitive in the very stakeholder including employer, employee, students, parents, alumni and social aspects. IQAC coordinator explained the seven criteria of NAAC. Every member of IQAC, agreed to contribute that HEO should take initiative for Assessment and Accreditation.

4. Discussion on formation of IQAC –

In the discussion about A & A by NAAC, Secretary Sir added that IQAC formation is mandatory for the IQAC. It is Institutional Quality Assurance Cell. Principal of LN College briefed that for A & A with NAAC, functioning of IQAC is compulsory. As per NAAC, guidelines of IQAC are presented. The prime task of IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative work. The every member of IQAC should develop a system of excellence. The conclusion of this discussion was formation of IQAC. The IQAC will lead the steps to assessment and accreditation of HEI by NAAC. All members were unanimously took the decision.

5. Discussion on feedback of Employers, Teachers, Students and Alumni –

Review of HEI activities is important for the review. Consistent feedback is to be collected from stakeholder was said by chairperson. Other members also agree with this proposal. Dr. Ganeshari sir said that immediate feedback is to get Hon. Chairperson said that collect the feedback; analyze it and then accordingly action to take. Members of IQAC agree with the process of feedback. Hon. Chairperson asked the administration to look into matter with immediate effect. Hon. Rajesh Sir also added that every suggestion in feedback will take with serious note. Positive feedback will be taken as compliments while negative feedback

*Rajesh A. Sir*  
I/C Principal  
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will be taken as chance to improve in the system. The suggestions for academics, as well as curriculum will be taken with immediate effect.

#### 6. Discussion on planning of Unique Practices of the HEI

Academics, teaching – learning – evaluation, extension activities are major concern at HEI, added by college Principal. He suggested to there should Unique Practices of the college.

Teacher representative as well as non-teaching representatives were given different activities as to start as Unique Practice of the Institution. Dr. Amruta pawar and Dr. Bharti Gude were suggested for the “Know our Culture” and “Citizens to Netizens” as the unique practices of the college. Dr. Amruta Pawar elaborated about the “Know our Culture” Practices. It was accepted by every present member.

The ideas, activities under the citizens to netizens were explained by Dr. Bharti she said that it will be unique best practice by our college if agreed.

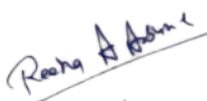
The almost every member accepted the idea that the KOC i.e. Know Your Culture’ and Citizens to Netizens considered as the unique practices to follow by college for year 2021-22.

#### 7. Discussion on MOU with Institutes, Companies etc. –

Mr. Rajesh Sir suggested that for views to exchange with Institutes is one of the best step. He further also added that this Institute may for MOU with other Institutes, other NGO’s and also with industries, companies for narrowing the practical theoretical gap of knowledge. The idea and suggestion was accepted by all of the members. The IQAC members and Secretary of IQAC were to take initiative for the same. MOU with institutes, companies, industries means exchange of best ideas, faculties as well as best practices. It would nicely accelerate the progress of students with this positive note every member of IQAC supported the suggestion of the MOUs with others.

#### 8. Discussion on administrative training programme –

Hon. Chairman said that he is very much concern with training of academic staff as well as administrative staff. The training means possibilities to improve. Hon. Chairman said that there are many initiative of FDP for teachers. However, frequently a FDP for administrative staff is very least. He focused on this matter. The IQAC unanimously took the decision to implement frequent FDP for administrative training. It would help to better services to students.

  
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9. Discussion on welfare of employees –

Hon. Chairman Sir said that welfare of employees equally important for welfare of HEI. HEI is not just physical infrastructure. It is having live stakeholders. He proposed to go for welfare schemes for betterment of employees. All members appreciated it and said that it would be great move for development of relationship with HEI administrator – academics and outcome.

10. Discussion on encouragement of Teacher, Students in workshops, seminars, etc.

Teacher members proposed that management should support to faculties and students to participate in workshops, seminars, etc. It will help update the knowledge of teachers as well as students.

On behalf of management, Hon. Rajesh Sir immediately accepted The concern of the entire world , country, state and society is about pandemic survival in odd is there. Human is the Homosapiens, animal the wise. Thus discussion was carried out about even in such an odd situation, quality of education; quality of academics should not be compromise. Every member had shown their concern. Every member had shown their commitment for qualitative consistency in education.

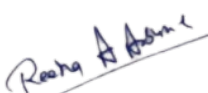
11. Any relevant matter with prior permission of chairman.

There was no any matter in this meeting. The meeting was concluded with positive notes.



Chairperson

College Development Committee

  
I/C Principal  
LN College  
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Date – 02/08/2021

**Invitation for IQAC meeting**

To,  
Hon. Sanjay,  
Chairperson,  
Suman Trust,  
Borivali (East).

**Subject – Invitation for IQAC meeting.**

Sir,

You are invited to attend IQAC meeting. It will be on 15th August 2021, at 7.30 p.m. The meeting will be in Principal's room.

The agenda of meeting is attached herewith. If Quorum will not complete by scheduled time, then meeting will be suspended. The meeting will be carried out at a same venue, same date after 15 minutes of suspension of said meeting. Such meeting quorum binding will not be applicable.

Please do present and oblige.

Thanking you,

Yours faithfully,

Dr. Satish Naringrekar

Principal

(Chairperson of IQAC)

*Rasha A. Bane*  
I/C Principal  
LN College  
Plot No. 89, Near General Kariappa Bridge,  
Rajendra Nagar, Borivali (East), Mumbai - 400 066



**Agenda of the IQAC proposal meeting**

**Date of IQAC meeting** – 15th August, 2021

**Time of IQAC meeting** – 7.30 pm onwards

**Venue of IQAC meeting** – Principal's room

**Agenda of the meeting**

1. Welcome.
2. Reading and approval to the minutes of meeting of previous IQAC meeting
3. Discussion on development of Social platforms for students (DLLE)
4. Discussion on upscaling of Library resources
5. Discussion on extension activities in HEI
6. Discussion on focus on Research and Innovation
7. Discussion on Research Fund provision for teachers
8. Discussion on students participation fund
9. Discussion on effective curriculum development for add on courses by concern teachers
10. Discussion of provision of Smart Boards in classrooms
11. Discussion on planning of cross cutting issues
12. Discussion alumni activities
13. Discussion infrastructure amenities
14. Any relevant matter with prior permission of chairperson

1. Welcome –

The IQAC members were welcomed by the secretary of IQAC. It's a welcomed gift to encourage others to achieve greatness. Genuine warmth of welcome took a good moment, good thoughts into better moments, better thoughts and better planning for the Institute.

Student representative presented the welcome song as well as the teacher representative presented Sharada Stavan. The environment for meeting has become very pure and holy.

2. Reading and approval to the minutes of meeting of previous IQAC meeting –

Hon. Rajesh Sir chaired the session with his permission the meeting begin. The minutes of the meeting held on 1st May, 2021 was started to read by the secretary. The minutes were read and asked for any suggestions or changes. Every member present for the meeting nodded his head in 'Yes' and approved the minutes of the previous meeting.

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3. Discussion on development of Social platforms for students (DLLE) –

The teacher representative said that NSS is one of the known social platforms. Besides that, there is another social platform known as DLLE – Department of Life Long Learning and Extension. It is under the University of Mumbai. DLLE provides a platform for social work to the students and in return gives ten grace marks as reward of social attachment. There is no limit for enrolment of students in the DLLE. It also provides a cultural platform for students in form of street plays, poster making on social issues as well as social acts. On these notes, as per demand of teachers and students, IQAC allowed the college to register with DLLE.

4. Discussion on upscaling of Library resources –

Library is the best knowledge resource for every HEI – the discussion on this subject is open for meeting. The expert members also participated in the discussion. The expert members appreciated the college library as one of the aesthetic infrastructure with knowledge centric place.

The teacher members and student members also agree with it. They said it is a privilege of the college. Upgradation and upscaling of the library was discussed. The teacher and student members were suggested up scaling the library by – OPAC, NDL, N-List. OPAC is Online Public Access Catalogue. The OPAC is an online bibliography of a library collection that is available to the users.

NDL is National Digital Library. The college should subscribe the membership for NDL. N-List is National Library and Information Services. It opens knowledge internet falls for every knowledge lover student. The meeting took the decision to start with in upscaling at library with OPAC, N-list and NDL.

5. Discussion on Extension activities in HEI –

Hon. Chairperson, Expert members, Teacher representative, non-teaching representatives and student members agreed that the extension activities in HEI should carried out on greater extension. At present, in look down situation, it can be carried out on ONLINE mode. However, on return of offline mode, the momentum should swing in great acceleration. Cultural, sports, NNS, DLLE, social activities, Gender equalities and skill gaining activities must carried out for holistic development of students. The students' representative suggested that there should be 'online' competitions so that the students can give off their psychological barrier, trauma which accumulated due to pandemic situation.

6. Discussion on focus on Research and Innovation –

The teacher members were especially keen on this matter. Teacher members said that Research and Innovation is indispensable part of curriculum and co-curriculum. Teacher members further added that teacher will lead the Research along with students. Teacher also suggested to undergo Research Conferences. It will help to exchange and refresh thought

process. The student members also agreed for it and said that they will actively participate in such great activity.

7. Discussion on Research Fund provision for teachers –

On behalf of Management and Governance body, Hon. Rajesh Sir led the discussion. The expert members accepted with every other present members.

Hon. Chairperson said that Teachers means every teacher better to submit the research project. The management will provide the research fund to carry out. The governance body will support every research activity. The monetary as well as moral support will be provided for such Research projects, Research conferences as well as Research publications.

8. Discussion on students participation fund –

Student's members represented the students of college. They said that the college may provide the students participation fund while participation in extension activities and in Research activities. The teacher's members also seconded the suggestion.

Hon. Rajesh Sir, being representative of Management, agreed the suggestion and said that travelling allowances, Dearness allowances as well as Registration fees will be borne by the administration for betterment of students as well as teachers also.

9. Discussion on effective curriculum development for add on courses by concern teachers –

IQAC members are concerned about the skill based, value based, cross cutting issue based add on courses. Teacher members stated that such add on courses are very important to make students JOB ready. The expert members suggested different Add on courses in discussion. Student members were impressed by the decision. The Management representative said that the Governance body always stands on such betterments.

10. Discussion on provision of Smart Boards in classrooms –

Being online scenario and need of ICT based education, the teacher member underline the need of smart boards in classrooms. The expert members also asked for significance of smart board use in education. The governance body representative Hon. Rajesh Sir accepted the demand. He said that within no time management will make such a provision for smart boards. It was decided to have minimum 10-15 smart boards for teaching – learning process in HEI. With this decision, the teacher members promised for better teaching while student members said that they will go for better learning and better perception for their career.

11. Discussion on planning of Cross Cutting issues –

*Rajesh Sir*  
H.C. Principal  
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Expert members lead the discussion on about the Cross Cutting issues. Along with academics, students should learn about cross cutting issues like gender sensitization, gender equality, value based issues, human right based information, social issues like humanity, animal care, nature's sustainability, Environmental issues, e-waste management etc.

On behalf of teacher members, they agree on these cross cutting issues. Teacher members said that such all cross cutting issues will be treated on priority basis along with curriculum. The Teacher members were assured in discussion to undergo active implementation of such courses. The student members agreed to undergo and active participation in cross cutting issues. The governance members were shown very delightfulness on such cooperation by stakeholders.

#### 12. Discussion on Alumni activities –

Principal – secretary of IQAC brought to notice and open the discussion about Alumni. It was discussed that there are active alumni members. It is proud association of ex-students with the HEI. The meeting-members made aware that Alumni is interested to take over many move activities with association of library committee of college. Alumni students are interested to organise the different activities for the present students online as well as offline (in near future). Alumni also promised to donate books to college library worth of Rupees two lakhs. The initiative of alumni was highly appreciated by IQAC members.

#### 13. Discussion on infrastructure amenities –

Teacher representative brought to notice that there should be infrastructure amenities. Teacher members appreciated the present infrastructure. However, in near future, COVID-19 pandemic will normalise. It will be time for offline teaching. The classes are increasing, students are increasing therefore, and there should be updation in infrastructure amenities. The student members seconded this thought. The expert members understood the need of same. Hon. Rajesh Sir, accepted fact that the management will look into matter on priority basis.

#### 14. Any relevant matter with prior permission of chairperson –

There was no matter brought for discussion by any IQAC member with permission of chairperson.

With great thanks the meeting was concluded for time.

Chairperson

College Development Committee

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Date – 01/11/2021

**Invitation for IQAC meeting**

To,  
Hon. Sanjay,  
Chairperson,  
Suman Trust,  
Borivali (East).

**Subject – Invitation for IQAC meeting.**

Sir,

You are invited to attend IQAC meeting. It will be on 15th November 2021, at 7.30 p.m. The meeting will be in Principal's room.

The agenda of meeting is attached herewith. If Quorum will not complete by scheduled time, then meeting will suspended. The meeting will be carried out at a same venue, same date after 15 minutes of suspension of said meeting. Such meeting quorum binding will not be applicable.

Please do present and oblige.

Thanking you,

Yours faithfully,

Dr. Satish Naringrekar

Principal

(Chairperson of IQAC)

*Rashmi A. Bhave*  
I/C Principal  
LN College  
Plot No. 89, Near General Kariappa Bridge,  
Rajendra Nagar, Borivali (East), Mumbai - 400 066



**Agenda of the IQAC proposal meeting**

**Date of IQAC meeting** – 15th November, 2021

**Time of IQAC meeting** – 7.30 pm onwards

**Venue of IQAC meeting** – Principal's room

**Agenda of the meeting**

1. Welcome.
2. Reading and approval to the minutes of meeting of previous IQAC meeting
3. Discussion on review of COVID-19 situation
4. Discussion on active vaccination drive
5. Discussion on funds for patent
6. Discussion on awards and recognition of HEI by society
7. Discussion on Audits of HEI and its follow up
8. Discussion on student support in HEI
9. Discussion on initiatives for Gender equality and Gender sensitization (WDC activities)
10. Discussion on up gradation of Gymkhana
11. Discussion on Sanitary Napkin Machine
12. Discussion on Book Bank development for HEI
13. Discussion on library Nlist, NDL and OPAC
14. Any relevant matter with prior permission of chairperson

1. Welcome –

The college development committee members were welcomed with warm feeling by the secretary of IQAC. The welcome of management members, expert members, teacher members, non-teaching members and student members were appreciated for their presence in the IQAC.

The beginning of meeting was with bowing their heads to nature creator, nature Highness. In college God Sarswati is natural power. The Sarwsati Vandan was presented by some teacher members and some students members. The meeting was started with bowing their heads in front of creator power of environment.

2. Reading and approval to the minutes of previous IQAC meeting –

Previous meeting was held on 15<sup>th</sup> August, 2021. The minutes of the meeting was read by secretary of IQAC. The minutes were approved by the every member of the meeting.

*Kamini Adhane*  
T/C Principal  
LN College  
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With permission of Hon. Chairperson, the meeting continued.

3. Discussion on active vaccination drive –

Discussion was opened because the third wave of pandemic about to end. The management members and expert members were keen on active vaccination drive. On behalf of the governance body Hon. Rajesh Sir said that Suman Education Society & LN College will collectively put efforts to vaccinate the society, employees and student on large scale. The initiative should frequent social members, employees and students will get immunity power. It will be humanitarian duty of SET and LN College towards the state and Country Globe. The target was set to each eligible (over 18 years) student of LN College should get two doses of vaccine in time and as per government schedule.

4. Discussion on funds for 'patent', patenting innovation –

Teacher members said that same of Teacher researches are having better quality research which could be patented. The IQAC members appreciated such research and innovation. The expert members fill proud to be such quality research – innovation. The IQAC teacher members further discussed about the fund for registration of fund. Hon. Rajesh Sir said that the patent fund will be generated for the good cause. He assured that TET as well as ZSTC is always with such association.

5. Discussion on awards and recognition of HEI by society –

The management members said that there should be thrive for awards for HEI, awards for teachers and awards for students. These awards give recognition to the HEI. The management members said that the social, academic contribution of college is too brought in notice to the society. It is worth to get the awards and rewards for well deeds. These recognition ignite to do till better education and allied contribution by the college. The teacher members and student members agreed for it and decided to put sincere efforts for same. The expert members advised the means to achieve the goals.

6. Discussion on audits of HEI and its follow up –

Administrative staff members said that the accounts audits to carry out with the heads of Income-Expenditure suits to the NAAC.

Teacher members suggested to undergo academic audit. It can be carried out by the academic experts of other Institutes. It would be an attempt to SWOC analysis of academics of this Institute.

Expert members were keen on green audit, social audit, environmental audit, Energy audit. Expert members were discussed about the process of audit and its significance in progressive practices of the Institute.

The management members of IQAC were agree for all sorts of audit. The Quest of excellence in field of academics, finance, and administration, environmental can be carried

out be audit of institute with respect to the experts. It would be the move to excellence through audits.

7. Discussion on students support in HEI –

Students support in HEI is most valuable proverb. Various sorts of webinars, scholarships, moral support monetary tree ship, government based courses, seminars, presentations, were asked to carry out by the Teacher staff. The student members of College Development Committee were given very enthusiastic acceptance.

The progressive students for competitive examination is to carry out the governance is also making provision of funds for students an monetary fuel, as non-government scholarships, etc. the discussion leads to conclusion that the management has to made provisions as progressive fund. It would be better step towards multidimensional development.

8. Discussion on initiative for Gender equality and Gender Sensitization (WDC activities) –

IQAC members, especially ladies members said that there should be Women Development Cell. It should devote for Women Development activities. It should be oriented towards the gender equality and Gender sensitization. Every IQAC members are concern with issue. In the discussion, IQAC accepted these types of activities. The governance body accepted the expenses for WDC activities.

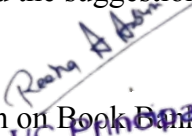
9. Discussion of up gradation of Gymkhana –

IQAC – Teacher members and IQAC - student members open this matter for discussion. The Gymkhana facilities are limited as per the narration by the student members of IQAC. Their views were appreciated and listen carefully by the expert members as well as management representatives. The CEO Hon. Rajesh Sir accepted the fact. He said that on 8<sup>th</sup> floor, the expansion of spacious Gymkhana. The management is keen on considerable demand and suggestion of stakeholders to upgrading the Gymkhana facilities at better fuel.

10. Discussion on Sanitary Napkin Machine –

The lockdown situation, online mode of teaching was predominant in pandemics. The Sanitary Napkin Vending machine was not working. It was brought to notice by ladies student members of LN College. It was discussed and concluded that immediate basis the servicing of the Sanitary Napkin Vending Machine should be carried out. The IQAC members accepted the suggestion.

11. Discussion on Book Bank Development for HEI –

  
I/C Principal  
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Plot No. 89, Near General Kariappa Bridge,  
Rajendra Nagar, Borivali (East), Mumbai - 400 066





SUMAN EDUCATION SOCIETY'S

**LN COLLEGE** (Night)

(Affiliated to the University of Mumbai)

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The suggestion of IQAC Teacher members and IQAC student members was brought to notice at the meeting. The Book Bank is one of the requirements of students. It can be arranged. The meeting called to Mr Sunil Patil, Librarian of college. He suggested having and availing the book bank scheme by the Department of Student Welfare, Mumbai University. Every member agreed to take follow up of same with DSW of University of Mumbai.

#### 12. Discussion of Library N- List, NDL and OPAC –

In previous meeting the up gradation of library was decided. The IQAC members agreed to for N-List, NDL and OPAC. The meeting asked the Librarian to take follow up of these up scaling criteria. The meeting was made aware that the N-List, NDL and OPAC are processed and in form of activation. It was surprise to learn about it. Every IQAC member appreciated for same.

#### 13. Any relevant matter with prior permission of chairperson –

There was no such matter for discussion.

Chairperson

College Development Committee

*Reeta A. Bhave*  
I/C Principal  
LN College  
Plot No. 89, Near General Kariappa Bridge,  
Rajendra Nagar, Borivali (East), Mumbai - 400 066





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Date – 13/01/2021

**Invitation for IQAC meeting**

To,  
Hon. Sanjay,  
Chairperson,  
Suman Trust,  
Borivali (East).

**Subject – Invitation for IQAC meeting.**

Sir,

You are invited to attend IQAC meeting. It will be on 26th January 2022, at 7.30 p.m. The meeting will be in Principal's room.

The agenda of meeting is attached herewith. If Quorum will not complete by scheduled time, then meeting will suspended. The meeting will be carried out at a same venue, same date after 15 minutes of suspension of said meeting. Such meeting quorum binding will not be applicable.

Please do present and oblige.

Thanking you,

Yours faithfully,

Dr. Satish Naringrekar

Principal

(Chairperson of IQAC)

*Reena A. Abene*  
I/C Principal  
LN College  
Plot No. 89, Near General Kariappa Bridge,  
Rajendra Nagar, Borivali (East), Mumbai - 400 066





**Agenda of the IQAC proposal meeting**

**Date of IQAC meeting** – 26th January, 2022

**Time of IQAC meeting** – 7.30 pm onwards

**Venue of IQAC meeting** – Principal's room

**Agenda of the meeting**

1. Welcome.
2. Reading and approval to the minutes of meeting of previous IQAC meeting
3. Discussion on Training and placement unit in HEI
4. Discussion on Registration and Funds for patent
5. Discussion on felicitation of Women with distinction and as gender sensitization
6. Discussion on encouragement of students by honouring as Best Student
7. Discussion on Industrial Visits of students
8. Discussion on participation of students on Unit Youth Festival
9. Discussion on organisation of Sports committee
10. Discussion on organisation of Cultural committee
11. Discussion on Inter-departmental activities
12. Discussion on Book donation by Alumni
13. Discussion organisation of Degree distribution programme
14. Any relevant matter with prior permission of the chairperson.

List of members present for meeting

**Minutes of meeting**

1. Welcome –

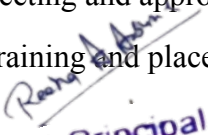
IQAC members were welcomed by the college Principal in capacity of Secretary of the IQAC. The welcome is a wonderful gift to encourage others to achieve greatness. The IQAC guests are valued, they are listened to the best of cause, and therefore everyone was welcomed.

The meeting was there after started with Sharada Stavan. Maa Sarswati is Devi Sharada, Devi of Education, source of every art. The educational meeting to start with good vibes of divine feeling may boost the thought process.

2. Reading and approval to the minutes of meeting of previous IQAC meeting –

Previous meeting minutes were read by the secretary of the IQAC, with permission of Hon. Rajesh Sir being chairperson of IQAC. The present members of IQAC agreed for facts discussed in previous meeting and approved these facts in form of minutes of meeting.

3. Discussion on Training and placement unit in HEI –

  
I/C Principal  
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SUMAN EDUCATION SOCIETY'S

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The student members said that there should be activities focus on training and placement of third year students. The teacher members seconded the concern thought and suggestion of the student members of IQAC. The expert members of IQAC added the valuable direction to form training and placement cell. The management members accepted the importance of such TP process. The Governance body has accepted to take initiative for noble cause. The expert members were in suggestive phase while meeting about training and placement. One thought stream suggestive for outsourcing for the placement. The every member was agreed for second proposal that is appointed of training and placement officer for the purpose.

4. Discussion on felicitation of Women with distinction –

Ladies teacher members of IQAC and Ladies student members of IQAC asked for felicitation of women with distinction. It would be honour to such distinct women while encouragement to young budding college girl students as inspiration. The decision was accepted by all members.

5. Discussion on encouragement of students by honouring as Best students –

The student members of IQAC suggested that for encouragement of students, the Best student's award may be honoured. The members of meeting immediately accepted the suggestion. The discussion set to honour the best student (male, female) of each class, best student (male, female) of each department and best student (male, female) of entire college. The criteria have to be decided, process should be transparent and same student should not be nominated for all categories. To observe the gender sensitization and gender equality, the best student award should be given as best student (male) and best student (female) of each categories – class, department and college.

6. Discussion on Industrial visit of students –

Industrial visits are part and participle of the curriculum. Industrial visits apply the practical experience to the students. IVs means classroom outside the college. The importance of Industrial Visit of students was narrated by teacher members of IQAC. Expert members of IQAC also accepted the fact. Hon. Chairperson Rajesh Sir accepted the fact and said that due to COVID-19 pandemics, the IVs may be organised within Maharashtra.

7. Discussion on participation of students in University Youth Festival –

University Youth Festival is organised by Department of Student Welfare of Mumbai University. Every year, the DSW organises Youth Festival at District/ Zone level. The first three rankers of district / zone level will compete for University level competition. There are more thirty competitions especially cultural competitions. The Youth Festival participation is iconic and prestigious to each participant students as well as Participant College. The student members provided this information in the meeting. Student members said that many more students are interested in University Youth Festival. The committee members especially Chairperson Hon. Rajesh Sir shows keen interest in the University Level Youth Festival and its cultural competitions. He grants the permission for same at monetary level and at physical facility level. Hon. Rajesh Sir said that Management is with HEI.

*Rajesh Sir*  
I/C Principal  
LN College  
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8. Discussion on organisation of Sports Competition –

Student's members were keen on organisation of sports competition, as it is time for offline mode of education. All members agree for organising the sports competition for the students.

9. Discussion on organisation of Cultural Competition –

The offline mode of students, free moments and free movements after two years pandemics made enthusiasm in students. The student members proposed to organisation of Cultural activities at Inter class level in the college. Hon. Chairperson and other all IQAC members in favour of students to organise the cultural competitions.

10. Discussion on Inter Departmental activities –

To break ice between departments in college, inter - departmental activities should begin was the request by teacher members of the IQAC. The permission for same was granted by all IQAC members.

11. Discussion on Book donation by Alumni –

Teacher members and student members said to meeting that the Alumni are interested to donate books to the college library. The move was welcomed by the all members of IQAC.

12. Discussion on organisation of Degree distribution programme –

Alumni were asking for degree distribution programme. However, till date some of degrees were not received by University. The meeting noted that as soon as Degrees will receive the programme will be organised with immediate effect.

13. Any relevant matter with prior permission of chairperson –

There was no relevant matter in this meeting. The meeting was concluded with positive notes.

Chairperson

College Development Committee

*Rachna A. Adame*  
I/C Principal  
LN College  
Plot No. 89, Near General Kariappa Bridge,  
Rajendra Nagar, Borivali (East), Mumbai - 400 066

